

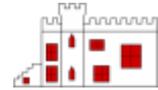


School Policy

Communications and Parental Involvement Policy

3

March 2017: AP-08



Document Approval

This document was reviewed and approved by the Governing Body as appropriate and effective.

Signed: _____

If this is one of the 2 official copies the Approver shall write "Copy 1" or "Copy 2" and initial here:

Date: _____

Name: _____

Position: _____

Document Review

The Governing Body will review this policy to ensure that it is appropriate and effective whenever necessary, and not less than once every four years.

Document Control

There is one controlled paper copy of this document in the Policies File in the Junior Building. An electronic version is also available on our website in the policies area.

All other copies (electronic and paper) are uncontrolled.

Document History

Filename: AP-08 Communications and Parental Involvement Policy(1.0).doc				
Issue	Description of Change	Author	Checked	Date
A	Initial	JRE		14-6-09
B	Review by Policy Working Group Feb 2010	SB		12-2-10
1.0	Approved and Issued with updates to 4.3 and 6.1 added	JRE	SB	25-2-10
2	Reviewed by the CPS committee	JB	CPS	26.3.14
3	Reviewed by JB and policy working group -	JB	Policy working group	March 17

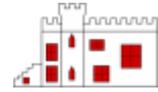
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1 Introduction

- 1.1 All parents and carers are highly valued as part of our school's community. Children's learning is improved when we work in partnership with their parents or carers, and their wider family. We therefore believe in close cooperation with all families and in regular consultation between the home and the school.

2 Aims

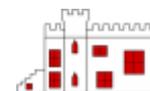
- 2.1 Our aims through parental involvement are:
- i. to enhance the learning experiences of all pupils;
 - ii. to encourage parents and carers to be involved in the children's learning;
 - iii. to provide a partnership between home and school, seeking to ensure that families feel welcome and valued;
 - iv. to ensure that maximum use is made of all these adults' skills to enrich learning opportunities.

3 Involvement in the life of the school

- 3.1 School is open to parents and carers at all reasonable times.
- 3.2 Families are invited to regular events, activities and celebrations that are organised by the school or the Parents and Friends of the School.
- 3.3 Weekly newsletters are emailed and put on the school website
- 3.4 Parents can view the school website for statutory information about the school and other important information.

4 Involvement in children's learning

- 4.1 Parents and carers can talk with teachers before and after school on an informal basis on most days.
- 4.2 Appointments to see a teacher or the headteacher can be made through the school office.
- 4.3 At least once a term all parents are invited to school to either open afternoons, or consultation evenings, to have a formal discussion with their child(ren)'s teacher. Teachers value these opportunities to celebrate successes, review learning and listen to parental views.
- 4.4 An annual report on each child's academic and personal development is made available. An acknowledgement slip is attached and parents may request a meeting with the teacher to discuss the contents of the report.
- 4.5 When necessary workshops will be organised to assist parents and carers in supporting their child(ren)'s learning.
- 4.6 Policy documents, schemes of work and National Curriculum guidance are readily available for parents and carers to view.
- 4.7 Curriculum information is sent to each family at the start of each term, detailing the aspects of learning each child will undertake.
- 4.8 National Curriculum assessments as well as records of progress and achievement are also readily available.
- 4.9 Parents and carers are invited to our Friday Reward Assemblies, when good work and behaviour are celebrated.



5 Types of help at school

- 5.1 In our school parents, grandparents and carers all have the opportunity to be involved in many aspects of school life.
- 5.2 Parents and carers offer valued support when they respond to invitations to accompany school groups on educational visits. They sometimes assist with transport arrangements.
- 5.3 Parents and carers are invited to visit classes and groups of children to give talks or demonstrations on areas of interest in which they are experts to enrich the curriculum.
- 5.4 The school has a representation of parents on the governing body.

6 Consultation

- 6.1 Our website sets out our expectation of the responsibilities of parents in supporting the education of their children.
- 6.2 The school will make every effort to consult parents and carers, both formally and informally, about their views on school life, children's learning and new initiatives.
- 6.3 The school values regular feedback, and will make every effort to act on parents' and carers' views, wherever possible. In the spring term we send out an annual questionnaire to consult with the parents and children on school issues.
- 6.4 Teachers (including the headteacher) can be approached informally before and after school, and will always take careful account of any information forwarded to them.
- 6.5 If necessary, the governing body will hold an open meeting at which issues of interest and concern can be raised by parents and carers.
- 6.6 After an Ofsted inspection parents and carers will receive a summary of the findings, and later on they will be sent a summary of the action plan written in response to the report.
- 6.6 The School Development Plan is published every year on the school website.

7 References

- 7.1 This policy should be read in conjunction with the relevant passages in:
 - i. the School Standards and Framework Act (1998), regarding adults working in school;
 - ii. the Human Rights Act (October 2000);
 - iii. the Inclusion and Equality Policy; and
 - iv. the School Strategic Management Policy.

8 Monitoring and review

- 8.1 The headteacher will monitor the implementation of this policy and review its effectiveness annually with the CPS committee.
- 8.2 This policy will be reviewed in four years, or earlier if necessary.